



Co-op Academy
Southfield

JOB DESCRIPTION

Generic Specialist Teacher

Job Purpose

- To plan, implement and deliver an appropriate and differentiated curriculum for all students and to support a designated curriculum area as appropriate.
- To contribute to raising standards of pupil attainment.
- To monitor and assess pupil progress to improve their quality of learning and personal growth.
- To undertake the professional duties outlined above by having regard to national standards.

Reporting to

Responsible to the Head of School and other senior staff through the school's leadership and management structures.

Staff Management Responsibility

Responsible for the effective and efficient use of any staff who support the postholder in their delivery of teaching and learning.

Key Responsibilities and Accountabilities

Key Tasks

- To teach students assigned to the teacher and to ensure that planning, preparation, recording, assessment, accreditation and reporting meet their varying learning and social needs.
- To be prepared to teach across the age-range of the school.
- Assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies within the school.
- To set targets for pupils learning based on prior attainment.
- To devise, contribute to and implement statutory assessment, annual reviews and IEPs.
- To implement and follow school policies and procedures.
- Use ICT to support learning and teaching and raise standards.
- To meet with performance management team leaders to set and review appropriate objectives in line with personal, professional school priorities.

General

- Promote the inclusion and acceptance of all students within the classroom.
- Encourage students to interact and work co-operatively with others and engage all students in activities.
- Challenge and motivate students, promote and reinforce self-esteem.
- Support students consistently whilst recognising and responding to their individual needs.
- Contribute to the overall ethos/work/aims of the school.
- Contribute to Co-op’s overall vision, values and guiding principles.
- Attend and participate in training events and participate in project teams
- Comply with policies and procedures relating to child protection, health, safety and security and confidentiality, reporting any concerns
- To carry out any other reasonable request as and when required
- Model the Ways of Being Co-op for staff and students in their Pathway to follow:
 - Do what matters most
 - Be yourself always
 - Show you care
 - Succeed together

Professional Expectations

- Put students first and their safety foremost.
- Follow Standard Operating Procedures and contribute to their review.
- Work as partners with class teams by taking part in briefings and planning discussions.
- Liaise with parents and other partners.
- Rigorously apply school policies and ensure procedures are followed.
- Participate in supervision duties.
- Participate in professional development opportunities.
- Contribute to a positive safety culture.

Whilst every endeavour has been made to outline the main responsibilities and duties of the post, the above is not an exhaustive list of responsibilities

Signature of post holder

Date