Academic Recovery Coach (English)

Salary / grade range	Level 7 scp 17-22 £24,491 -£27,041 FTE 32 hours Term time plus 6 days
Location	Co-op Academy Stoke-on-Trent
Reports to	Associate Assistant Headteacher

Purpose of role:

1. Improve student achievement in the area of English and Literacy, focusing particularly on reading.

2. Provide individual or small group instruction to students who do not have a reading age at least commensurate with their chronological age.

3. Monitor, report, and communicate student progress and performance to teachers, the Senior Leadership Team and students' parents and carers.

4. Provide training and support to teachers to help develop the capacity of teachers to improve students' reading.

Key accountabilities (and specific duties / responsibilities):

1.
   - Provide high quality instruction to individual students and small groups.
   - Be responsible for undertaking comprehensive assessments of students to; (i) determine those in need of particular support, and (ii) to target personalised interventions.
   - Collaborate with teachers, SEN team and families to help identify best practices for individual and small groups of students.

2.
   - Use identified research-based interventions focusing specifically on individual student needs.
   - Provide diagnostic assessments for students as needed.

- Implement assessment tools and a data management system to assess the impact on the students.

3.

- Track and record student progress.
- Report students' progress to students, teachers, SLT and parents.
- Provide data-led options to inform decision making about next steps in reading provision.
- Communicate with teachers, school teams, and families regarding student progress.

4.

- Share evidence based approaches to improving students' reading.
- Provide 1-1 support to individual teachers to help them develop their capacity.

The job description best characterises the role at the time of its formulation. It is subject to review to align with the needs and requirements of the Academy, in agreement with the post-holder, and by final agreement with the Headteacher.

Person Specification

Personal attributes required (based on job description):		
Attributes	All attributes are essential, unless indicated below as 'desirable'	How measured, e.g. application form (A), interview (I)
Qualifications ● Degree in subject.	E	A
Experience ● Experience of previous tutoring ● Evidence of leading a group of children.	D D	AI AI
Skills, Ability, Knowledge ● Good working knowledge of the principles of whole school literacy and reading. ● Understanding of evidence based pedagogy. ● Knowledge of how to raise achievement for all groups of students in particular SEND and students significantly below their reading age.	E E D	AI AI AI

Personal Qualities		
● Motivate and inspire staff and students.	E	AI
● Analyse and interpret research.	E	AI
● Excellent verbal and written communication skills and able to communicate effectively with a range of stakeholders.	E	AI
● Resilient	E	AI
● Willingness to learn and develop new skills.	E	AI

This post is subject to an enhanced DBS check. We value variety and individual differences, and aim to create a culture, environment and practices at all levels which encompass acceptance, respect and inclusion. All our colleagues are expected to demonstrate a commitment to co-operative values and principles, and the Ways of Being Co-op.