



Co-op Academy
Grange

Job Description Behaviour Mentor

Job Purpose

To mentor and support identified students who have SEMH and other behaviour needs within our in-house alternative provision unit 'Fledge'.

Reporting to:

Assistant Head Teacher for Student Support and 'Fledge' Curriculum Leader

Key Responsibilities and Accountabilities:

- To monitor, record and review progress of individual students and to share information with relevant staff and parents / carers
- To provide information advice and guidance to specific students and their parents/carers.
- To be a keyworker for identified students and liaise with Grange staff and external agencies to support academic and personal progress.
- To plan and deliver intervention programs to a small cohort of students to develop their social and emotional skills - tracking and evidencing progress.
- To plan and deliver elements of supportive interventions e.g. anger management
- To work with other Inclusion colleagues to provide 'out of the classroom' learning experiences.
- To facilitate, where appropriate, extra-curricular activities to engage and motivate students.
- To support the inclusive ethos of the school.

Additional Duties:

- To be a good role model for students and staff.
- To undertake duties as a Tutor where required.
- To assist the Inclusion Manager in ensuring that other Learning Support Assistants within the Unit are operating effectively and have impact.
- To deputise for the Unit Curriculum Leader as necessary.
- To work with all staff across the campus to promote an inclusive environment for all.
- To lead activities during part of lunch with the support of Learning Support Assistants.
- To undertake such other duties as required under the direction of the Curriculum Leader and the Assistant Headteacher for Inclusion.

General:

- Contribute to Co-op overall vision, values and guiding principles.
- Attend and participate in training events and participate in project teams.
- Attend, lead and participate in regular meetings.
- Comply with policies and procedures relating to safeguarding, child protection, health, safety and security and confidentiality, reporting any concerns.
- To carry out any other reasonable requests as and when required.
- Contacts will be internal at all levels, parents/carers, Co-op colleagues, Trustees, Governors, community groups, Health, Social Services, Local Education Authority, contractors, external agencies.

Whilst every endeavour has been made to outline the main responsibilities and duties of the post, the above is not an exhaustive list of responsibilities. As business changes roles will naturally evolve.

Job descriptions will be reviewed with postholders and updated periodically to reflect this.