



Academies Trust

HR Advisor

West Yorkshire



HR Advisor

Salary: £28,000 - £34,000

Contract: Full time (37 hours),
Permanent

Start date: by September 2018

Benefits include:

- 30 days annual leave, plus bank holidays
- Local government pension scheme
- Co-op staff discount
- Childcare vouchers
- Co-operative flexible benefits, including cycle to work
- Co-operative credit union
- Health-care cash-back scheme
- Discounted gym membership & leisure activities
- Season ticket & rental deposit loans

Closing date: 12 noon 9th July 2018

Interviews: 19th July 2018

Applications: must be on our application form: please email recruitment@cal.coop for an application form and return your completed form via email or post to:
Co-op Academy Leeds | Stoney Rock Lane | Leeds | LS9 7HD

Co-op Academies Trust aims to provide an outstanding education for all our learners, founded on co-operative values, at the heart of the community. This is an exciting opportunity to join an expanding organisation still in the process of fully developing its HR function, and to play a key role in shaping its future in the region encompassing West Yorkshire.

Based in West Yorkshire, at Co-op Academy Priesthorpe, we are seeking an experienced HR Advisor to support our secondary and primary academies.

CIPD qualified (or equivalent), you will have previous experience of working with schools, and advising on a wide range of employee issues. With great organisational skills and the ability to work on your own initiative, you are able to build strong working relationships with, and influence the work of others, and are flexible, self-motivated & resilient.

Further details of the role are given in the job description & person specification. For more information about the Trust and other vacancies please visit our website

coopacademies.co.uk

Co-op Academies Trust as an aware employer is committed to safeguarding and protecting the welfare of children and vulnerable adults as its number one priority. This commitment to robust recruitment, selection and induction procedures extends to organisations and services linked to the Trust on its behalf. This post is subject to an enhanced DBS check. We value variety and individual differences, and aim to create a culture, environment and practices at all levels which encompass acceptance, respect and inclusion. All our colleagues are expected to demonstrate a commitment to co-operative values and principles.